



Immediate Employment Opportunity

(1) Family Support Worker

Full-Time, Permanent Position (40 hrs/wk)

Position Summary:

The successful candidate will be expected to perform case management duties within the Floating Outreach Project to ensure families are able to maintain stable and appropriate housing. This position is both at the Inn from the Cold's main location and off site work is a requirement of the job. This program is in partnership with Aspen.

Floating Outreach Project:

- To offer support and resources to families at risk of homelessness.
- To coordinate service provision with community partners and housing providers.
- To assist families in locating and securing sustainable housing
- To conduct intakes and assessments upon admission into the program.
- To maintain family files (file management) and administrative tasks for the project.
- To collaborate and work with partnership agencies and community based resources.
- To maintain case management of the family for as long as required to stabilize.
- Support and assist families in addressing identified barriers that may prevent them from moving forward.
- Establish and maintain a working network of support services, service providers and agencies that may assist the families further.
- Establish and maintain a positive working relationship with property management and tenants (families) acting as an advocate or mediator to bridge any relationship concerns (eviction prevention work).
- Facilitate an education model of service while working with families out in the community.
- Ensure family has means and access to community supports in order to meet their basic needs and goals.
- Work effectively with partnering and community agencies.

This position description reflects the general duties of the position, but it is not intended to be a detailed description of all duties that may be inherent in the position. The Family Support Worker may be asked to perform other duties as required or assigned.



Qualifications:

- Degree or diploma in the Human Services Field
- Strong Communication, file management and assessment skills.
- Working knowledge of available housing supports and related resources within Calgary.
- Ability to maintain a fast paced work environment.
- Police Check, Intervention Record Check
- Aboriginal Awareness, Suicide Intervention, First Aid and Cultural Sensitivity Training.
- Candidate MUST have own vehicle and valid driver's license.

Salary: Wage dependant on experience

Closing Date: Friday, June 24, 2011

Send resumes and cover letters to Jennifer Martinuk, Program Manager

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Email jennifer@innfromthecold.org

